

## **Retail Sales Supervisor – Job Description Summary**

The Retail Sales Supervisor is responsible for supervising the daily activities and productivity of the Retail Sales Team. Ensures Retail Sales is complying with established service levels, sales goals and meeting strategic objectives. Duties include coaching, assessing performance and improving team member skill levels, tracking and reporting productivity. Manages multiple tasks simultaneously.

The complete job description covers the following topics:

- Essential duties and responsibilities
- Supervisory responsibilities
- Performance standards
- Qualification requirements
- Education and experience
- Language skills
- Mathematical skills
- Reasoning ability
- Other skills and abilities
- Physical demands
- Work environment