

ATM Representative – Job Description Summary

Perform duties associated with the settlement of automated systems including ATMs. Process customer requests for access to these services and perform other related duties under the general direction. Assist management with the review of billing invoices from third party ATM vendors to ensure accuracy. Will be able to perform transaction overrides for other staff member's in the absence of the Manager.

The complete job description covers the following topics:

- Essential duties and responsibilities
- Performance standards
- Qualification requirements
- Education and experience
- Language skills
- Mathematical skills
- Reasoning ability
- Other skills and abilities
- Physical demands
- Work environment