

Accounting Manager

SUMMARY:

Directs the development, implementation, and maintenance of accounting practices that result in providing a comprehensive accounting system. Ensures that all accounting records, policies, and procedures are in accordance with generally accepted accounting principles.

Job Functions include: (Note: this is a representative list only - complete list provided with purchase)

- Update and/or maintain Investments Module, ALM Module, and Budget Module.
- Prepares, submits, and implements Accounting Department's portion of organization Strategic Plan.
- In conjunction with the Supervisor determines departmental staffing and training needs. Is responsible for supervising all staff who report directly, including performance appraisal and recommending salary adjustments.
- Advises management on desirable operational adjustments due to regulatory change, current economic issues, and related matters that may impact the financial stability and soundness of the organization.

(also details Supervisory Responsibilities, Qualifications, Education and/or Experience, Language Skills, and work environment)